

St. John's Episcopal Church  
Vestry Meeting  
January 16, 2013

**Members Present:** Larry Bennett, Chas Cooksey, Betty Culley, Ed Fain, Jane Gallagher, Paul Moehling, Randy Pickering, Jim Suren, Debbie Swanson, and the Rev. Jan Oller.

**Also Present:** John Culley, Treasurer; Barbara Easterling, Clerk.

The Rev. Jan Oller opened the meeting at 7:00 p.m. with prayer.

## **ITEMS REQUIRING ACTION**

### **Minutes**

The December 19, 2012 minutes were amended to show that the calendars distributed to the Vestry members were: the Episcopal Church Year Guide Kalendar, and that they had been requested by the Vestry members. The Minutes were then adopted upon a motion by Paul Moehling, second by Betty Culley.

### **Financials**

Treasurer, John Culley, distributed the preliminary December Financial Report, (copy attached) noting that they were designated “preliminary” because the Diocesan accounts have not been reported yet. He indicated that we are financially in good shape, with expenses as expected but with income higher than expected. The financial report was accepted upon a motion by Larry Bennett, second by Chas Cooksey.

John also reported that the Audit Letter is ready to be mailed.

The proposed 2013 Budget (copy attached) was presented and John noted that \$1500 had been added for the priest's travel expenses. Rev. Jan and John were both pleased with the response to the Budget Meeting that was held on January 14, reporting that there were approximately 10 people in attendance, and that good questions were asked. One question had to do with whether St. John's has a policy for the use of the Discretionary Account, and Jan is trying to locate it. The 2013 Budget was approved upon a motion by Betty Culley, second by Ed Fain.

## **INFORMATION/DISCUSSION ITEMS**

### **Vestry Nominations**

The nominations for Vestry have been finalized, with five candidates running for three Vestry positions. They are: Mary Angela Cooley, Meegan Reidy, Kim Roberts, Cindy Turner, and Barbara Brookie White. The parish has received these names, together with biographical statements from the candidates. Additionally, candidates for Diocesan Convention are: Marikay Stultz and Tom Twarek, Delegates; Meribeth and Mark Kussmaul, Alternate Delegates. In response to a question, Jan stated that absentee ballots will be allowed, but not proxy ballots.

## **Committee Reports**

### St. Andrew & St. Martha.

Chas Cooksey would like to have a kitchen shower and cleaning day at least 3 times in the year. Jan asked that he set dates and put them on the calendar.

It was noted that the Annual Meeting meal will be a brunch potluck.

Chas described an idea he had for a fund raiser. Elizabeth Lincourt of My Artz Desire will do an evening program in which she will help participants create an art object, while also enjoying some socializing. The cost would be \$14 per participant, with \$4 of that coming to St. John's. Chas will try to determine a date when this might be held.

### Buildings and Grounds

Jim Suren had nothing new. Betty Culley asked if it would be possible to install a hand rail leading from the sacristy into the sanctuary. Jim said that he would contact Brian Albrecht and ask that one be made.

Jan said that, with regard to a security system, she wants to try working with a door bell to see if that will suffice. If not, we will look into an intercom system.

### Christian Formation/Education

Jan reported that she had met with Helen Hudson and Jim Suren and they have laid out a program for the Adult Forum running from the Lenten series through next February. This was possible due to the good response from parishioners to the survey that was conducted recently.

### Liturgy

John Culley reported that the Liturgy Committee met on January 15, reviewed what has been done through Christmas, and then planned for the services through Lent. The "Altar Party" training will take place on Saturday, January 19 at 10:30 a.m.

The question has been raised about whether we want to do the Shrove Tuesday Pancake Supper because apparently participation has been down the last couple of years. Jane Gallagher said that the young children in Sunday School had been talking about wanting to support Abby Twarek in her missionary work, and that they would like to use the Pancake Supper for fund raising. Furthermore, Steve Charles has offered a musical group to perform Celtic music. Nancy Bennett has chaired the supper the last few years and is willing to do so again, so the Vestry decided that we should do it again this year, but noted that we need to do more publicity.

The subject of the Easter Vigil was discussed at the Liturgy Committee meeting and they decided not to do a Saturday evening Vigil, but instead to do it at 6:00 a.m. on Easter morning, as well as services at 8:00 a.m. and 10:30 a.m.

Jan announced that Confirmation this year will take place at St. John's on Sunday, April 7, and that it will include all of the Northwest Deanery. On that Sunday we will hold the usual 8:00 a.m. service, and then the Confirmation service will be at 5:00 p.m., and there will be a reception following the service.

### Outreach

It was noted that there is approximately \$14,000 in the Outreach Fund, although we are only supposed to use the interest from the fund. We also have a \$1300 Outreach line item. Ed Fain wondered if we

might want to give some monetary support to the Free Clinic. The suggestion was made that we might want to create a matching grant opportunity for parishioners. Jan will contact Ellen Ball, chairman of Outreach, and ask her to call a committee meeting to discuss this idea.

#### Columbarium

Jan reported that we have received an application and the funds for two Columbarium niches from Conley Stamper and his wife. A **motion** was made by Chas Cooksey, second by Betty Culley that this application be approved. Motion passed unanimously.

#### Gratitude Committee

Ed Fain brought the Vestry up to date with the parish pledging. As reflected in the 2013 Budget, we expect pledges from 51 units for a total of \$130,300. At one time, several years ago, St. John's had 71 households pledging, so there is an anticipation that we may be able to approach this number again. Ed went on to announce that, as he had stated previously, he will be stepping down as chairman and the new chairman will be Dan Booher.

#### **Website**

Jan announced that the church customaries (policies) have now been posted on our website. This will serve as a reference for people wanting to know our policy on such things as funerals or weddings.

#### **NEW BUSINESS**

**PiC Report** was presented by Jan and is attached.

**Vestry College** will take place February 23 and 23, and reservations will be made for the St. John's Vestry members who will attend.

**The Annual Meeting** is in preparation, and almost all of the reports are in.

**Ash Wednesday** services will be held jointly with the First United Methodist Church and possibly the Lutheran church. Services will be at 12:15 and 5:30 p.m.

**Historical Plaque** on the outside of the church may need to be updated, according to Chas, and he was directed to the Historical Society for information.

The meeting was adjourned at 8:00 p.m. upon a motion by Paul Moehling, second by Chas Cooksey.

Respectfully submitted,

Barbara Easterling  
Clerk to the Vestry